



2021 NAWIC Awards for Excellence Nomination Information

Key Dates:

Nominations Open	Friday 2 July
Nominations Close	Friday 6 August at 5.00pm
Awards Dinner	Friday 12 November 2021



2021 Submission Outline

John Holland Crystal Vision Award

This award recognises an individual or individuals, business or organisation that is advancing and furthering the interests of women in the construction industry. Nominees should actively promote and encourage participation and career progression of women in the industry. Promotion may be by way of establishing policies, supporting legislation, and/or creating supportive organisational structures.

OPEN TO: Individual members, male or female, business or organisation operating in Victoria

1. **Leadership and strategy** **500 words**

Define how the nominee has influenced policy or other strategic decision to the benefit of women in the industry and how this has provided tangible change.

- Nominee articulates how they influenced policy or other strategic decisions to the benefit of women in the construction industry
- Nominee can demonstrate tangible change by way of implementing initiatives or introducing new opportunities for the advancement of women in the industry

(5 points)

2. **Positive Role Model** **500 words**

Define how the nominee has acted as a positive role model and successfully integrated positive change beyond the scope of your current role.

- Describes how the nominee acts as a positive role model or mentor to the broader organisation
- Demonstrates how the nominee has successfully integrated positive change beyond the scope of their role

(10 points)

Provide two references to support question 2

- Referee 1
- Referee 2

3. **Demonstrated Outcomes** **500 words**

The nominee must have demonstrated an ongoing and significant commitment to advancing and furthering the interests of women in the construction industry by undertaking any one or more of the following:

- Demonstrates active promotion of the inclusion and/or advancement of women
- Has established an organisational initiative to benefit women
- Can demonstrate the initiative is imbedded within the organisation to ensure sustainable implementation beyond the individual's contribution
- Successfully breaking barriers with a "first" for women in construction

(10 points)

SUPPORTING INFORMATION

4. **Summary of submission** **200 words**

To be written in the **third person** for use in the Awards presentation and eBook

5. **Nominee's biography** **300 words**

Bio should have emphasis on the nominee's participation and achievements in the construction industry

6. **Authorisation Form**

ALL nominees must complete, sign, and upload this form on the Awards Nomination Website

7. **Any other relevant material or details**

Please complete this checklist prior to submitting your nomination online. Have you:

- Completed the nomination form and submission online
- Completed, signed, and uploaded the authorisation form
- Ensured you are a current NAWIC member
- Uploaded one head shot of the nominee
- Uploaded three different photographs which are relevant to the nominee's submission

NB Photographs to be digital at minimum 300 dpi resolution in JPEG format for use in AV presentation and Awards eBook. **THIS IS ESSENTIAL**



2021 Submission Outline

Icon Businesswoman Award

This award recognises an outstanding businesswoman who plays a pivotal role in a company, partnership or organisation directly related to the construction, infrastructure and development industries. This award is assessed on a significant contribution to the creation, development or growth of their business.

OPEN TO: An individual female member who has significantly contributed and / or is responsible for the success of the project or company as a director/ owner / partner /QS, QA, accountant or legal professional.

1. ***Please provide a description of the nominee's workplace and role in the organisation*** **500 words**
 This question will be judged on the complexity of the project and program and the nominee's impact to the overall outcome of the project.
 - Complexity of project, program of business
 - Demonstrable ability to impact the outcome of a project, aspect of a project, or growth of a business**(5 points)**

2. ***Describe the nominee's role and how the nominee has contributed to the achievement of the business / organisation addressing the following as relevant:*** **500 words**
 This question will be judged on the impact of the change, taking into the consideration client requirements and any constraints imposed
 - The nominee's contribution to the ongoing business planning and development of the organisation
 - How the nominee has provided opportunities for women in your business
 - Demonstrates expansion or increased turnover of a business**(10 points)**

3. ***Demonstrate the nominee's ability to build relationships with key stakeholders and how they have supported the continual improvement in your organisation.*** **500 words**
 - Demonstrates established relationships with key stakeholders to the advancement of business goals and objectives
 - Demonstrates excellence in the nominee's field of construction showcasing the nominee's role on 2 or 3 projects, outlining how the performance of those roles advanced the projects
 - Contribution to continual improvement in the nominee's or the client's organisation and the construction industry generally**(10 points)**

SUPPORTING INFORMATION

4. ***Summary of submission*** **200 words**
 To be written in the **third person** for use in the Awards presentation and eBook

5. ***Nominee's biography*** **300 words**
 Bio should have emphasis on the nominee's participation and achievements in the construction industry

6. ***Authorisation Form***
 ALL nominees must complete, sign, and upload this form on the Awards Nomination Website

7. ***Any other relevant material or details***

Please complete this checklist prior to submitting your nomination online. Have you:

- Completed the nomination form and submission online
 - Completed, signed, and uploaded the authorisation form
 - Ensured you are a current NAWIC member
 - Uploaded one head shot of the nominee
 - Uploaded three different photographs which are relevant to the nominee's submission
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2021 Submission Outline

Lendlease Building and Construction Award

This award is for those members who are responsible for delivering the reality from a page. It acknowledges that success takes many different forms, and that the challenges overcome are often more impressive than the outcome. Open to delivery engineers, construction managers, project managers, supervisors, tradespeople and operators, this award recognises excellence in delivery.

OPEN TO: An individual female member who has completed their role on a project or program between March 2020 and June 2021, and who has had a significant role in the successful delivery of a project.

1. **Provide a description of the project or program and the nominee's role.** **500 words**
This question will be judged on the complexity of the project or program and the nominee's impact to the overall outcome of the project
 - Complexity of the project or program
 - Demonstrable ability to impact the outcome of a project or any aspect of it**(10 points)**
2. **Describe a challenge overcome or improvement initiated which has changed the outcome of the project.** **500 words**
This question will be judged on the impact of the change, taking into the consideration client requirements and any constraints imposed
 - Complexity of the challenge and improvement made
 - Adaptability to project constraints
 - Consideration of transferability (to other projects/tasks etc.)**(10 points)**
3. **Demonstrate how the nominee's involvement in the project assisted in delivering the client brief.** **500 words**
 - Demonstrate a deep understanding of the client's requirements
 - Ability to differentiate between the wants and needs of the client
 - Translates the requirement into reality**(10 points)**
4. **Demonstrate how the nominee managed competing requirements of the project.** **500 words**
 - Demonstrates an understanding of the client's priority with respect to time, quality and cost
 - Demonstrates the ability to understand and deliver the requirements of different project stakeholders
 - Demonstrates understanding the value in developing and strengthening relationships consistently throughout the life of the project**(10 points)**

SUPPORTING INFORMATION

5. **Summary of submission** **200 words**
To be written in the **third person** for use in the Awards presentation and eBook
6. **Nominee's biography** **300 words**
Bio should have emphasis on the nominee's participation and achievements in the construction industry
7. **Authorisation Form**
ALL nominees must complete, sign, and upload this form on the Awards Nomination Website
8. **Any other relevant material or details**

Please complete this checklist prior to submitting your nomination online. Have you:

- Completed the nomination form and submission online
- Completed, signed, and uploaded the authorisation form
- Ensured you are a current NAWIC member
- Uploaded one head shot of the nominee
- Uploaded three different photographs which are relevant to the nominee's submission

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2021 Submission Outline

Probuild Design Award

This award recognises excellence in the design field, including engineering, urban systems, interior design, and architecture. This award is assessed on understanding the client's priorities and in turn delivering on the client's brief

OPEN TO: An individual female member who has completed their role on a project or program between March 2020 and June 2021 and have had a significant role in the successful delivery of a project.

1. **Provide a description of the project or program and the nominee's role in it.** **500 words**
 This question will be judged on the complexity of the project or program and the nominee's impact to the overall outcome of the project.
 - Complexity of project or program
 - Describe the client brief and demonstrate the nominee's delivery of this brief**(10 points)**

2. **Describe a challenge overcome or improvement initiated which has changed the outcome of the project.** **500 words**
 This question will be judged on the impact of the change, taking into the consideration client requirements and any constraints imposed.
 - Complexity of the challenge and improvement made
 - Adaptability to project constraints
 - Consideration of transferability (to other projects/tasks etc.)**(10 points)**

3. **Demonstrate how the nominee's involvement in the project assisted in delivering the client brief.** **500 words**
 - Demonstrates a deep understanding of the client's requirements
 - Demonstrates the ability to differentiate between the wants and needs of the client
 - Translates the requirement into a solution**(10 points)**

4. **Demonstrate how the nominee managed competing requirements of the project.** **500 words**
 - Describe the client's priority with respect to time, quality and cost
 - Demonstrates the ability to understand and deliver the requirements of different project stakeholders
 - Demonstrates understanding in the value in developing and strengthening relationships consistently throughout the life of the project**(10 Points) SUPPORTING**

INFORMATION

5. **Summary of submission** **200 words**
 To be written in the **third person** for use in the Awards presentation and eBook

6. **Nominee's biography** **300 words**
 Bio should have emphasis on the nominee's participation and achievements in the construction industry

7. **Authorisation Form**
 ALL nominees must complete, sign, and upload this form on the Awards Nomination Website

8. **Any other relevant material or details**

Please complete this checklist prior to submitting your nomination online. Have you:

- Completed the nomination form and submission online
- Completed, signed, and uploaded the authorisation form
- Ensured you are a current NAWIC member
- Uploaded one head shot of the nominee
- Uploaded three different photographs which are relevant to the nominee's submission

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2021 Submission Outline

Built Communication, Stakeholder and Media Management Award

This award recognises a woman who demonstrates industry best practice in stakeholder and community engagement. This may include strategic marketing, communication programs and campaigns that effectively position a brand, project or organisation with its audience.

Alternatively, it may be a community engagement program that results in true public participation and delivers clear community acceptance while achieving corporate, project or organisational goals.

OPEN TO: An Individual female member who has completed their role on a project, program or initiative between March 2020 and June 2021.

- 1. Provide a description of the communication, or media management practice and the nominee's role in the development and implementation.** **500 words**

This question will be judged on the communication effectiveness and the nominee's impact to the delivery of the information.

 - Complexity or difficulty of the information being delivered
 - Demonstrable ability to provide information effectively based on assessment of required recipients

(5 points)
- 2. Describe a challenge overcome or improvement initiated.** **500 words**

This question will be judged on the impact of the change, taking into the consideration client, community and stakeholder requirements and any constraints imposed.

 - Complexity of the challenge and improvement made
 - Adaptability to constraints
 - Consideration of transferability (to other projects/tasks etc.)

(10 points)
- 3. Describe the different mediums used to effectively engage with the nominee's desired audience.** **500 words**

This question will be assessed on strategic selection of media, scheduling and deployment of communications and assessment of its effectiveness. It may include the ability to rapidly respond to changing conditions.

 - Demonstrate strategic selection of media based on recipients
 - Demonstrate the ability to measure the effectiveness of the communications
 - Ability to respond to changing conditions and appropriate messaging

(10 points)
- 4. Provide written references.**

Please provide two referees and an example of two communications.

 - Referee 1
 - Referee 2
 - Communication 1
 - Communication 2

(10 points)

SUPPORTING INFORMATION

- 5. Summary of submission** **200 words**

To be written in the **third person** for use in the Awards presentation and eBook
- 6. Nominee's biography** **300 words**

Bio should have emphasis on the nominee's participation and achievements in the construction industry
- 7. Authorisation Form**

ALL nominees must complete, sign, and upload this form on the Awards Nomination Website
- 8. Any other relevant material or details**

Please complete this checklist prior to submitting your nomination online. Have you:

- Completed the nomination form and submission online
- Completed, signed, and uploaded the authorisation form
- Ensured you are a current NAWIC member
- Uploaded one head shot of the nominee
- Uploaded three different photographs which are relevant to the nominee's submission

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2021 Submission Outline

CPB Contractors Safety Award

This award recognises a woman who actively promotes the inclusion of safety principles and initiatives on a project or across an organisation operating in the construction industry. Assessed on demonstrating the ability to solve complex safety problems on a specific project or involved in the implementation of safety practices within the construction industry.

OPEN TO: An individual female member who has completed their role on a project or program between March 2020 and June 2021, and who have had a significant role in successfully implementing a safety initiative.

1. **Provide a description of the project or problem and the nominee's role in it.** **800 words**
 This question will be judged on the complexity of the problem and the nominee's impact to the overall safety outcomes.
 - Describe the complexity of the challenge and improvement made
 - Describe the nominee's contribution to the solution**(5 points)**
2. **Describe a challenge overcome or improvement initiated which has changed the outcome of the project.** **800 words**
 Explain the needs analysis and the solution that lowers a defined risk or positively impacts the safety performance of a project or department.
 - Define how the nominee actively engaged stakeholders in a project via the use of positive collaboration and re-enforcement
 - Describe how the nominee worked collaboratively to ensure all stakeholders have a voice in safety irrespective of their role in the project
 - Demonstrate how the initiative is imbedded within the organisation to ensure sustainable implementation beyond the individual's contribution**(15 points)**
3. **Provide written references.**
 Provide two written references that endorse the nominee's submission.
 - Referee 1
 - Referee 2
 - Assessment criteria**(10 points)**

SUPPORTING INFORMATION

4. **Summary of submission** **200 words**
 To be written in the **third person** for use in the Awards presentation and eBook
5. **Nominee's biography** **300 words**
 Bio should have emphasis on the nominee's participation and achievements in the construction industry
6. **Authorisation Form**
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7. **Any other relevant material or details**

Please complete this checklist prior to submitting your nomination online. Have you:

- Completed the nomination form and submission online
- Completed, signed, and uploaded the authorisation form
- Ensured you are a current NAWIC member
- Uploaded one head shot of the nominee
- Uploaded three different photographs which are relevant to the nominee's submission

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2021 Submission Outline

Symal Emerging Leader Award

This award recognises an individual exhibiting significant initiative and unquestionable leadership potential in the building and construction industry. All nominees should be currently involved in building, construction or infrastructure related project/s or work within an industry related company.

OPEN TO: An individual female member within the building and construction industry. **AGE RANGE:** Open

1. Describe examples of how the nominee has met the following criteria: **1000 words**

Provide four examples of leadership where the nominee has:

- Helped to determine/identify specific challenges
 - Helped in the development of outcomes for challenges identified (on a project or for the company in general)
 - Helped implement practices to ensure successful outcomes, and
 - Helped implement actions to tackle those challenges
- How the nominee led by example on a specific project and what initiatives were shown
- Why the nominee will be a leader in the future?

(20 Points)

2. Provide written references.

Provide two written references one of which can be a personal reference. A face-to-face interview may be conducted with the nominee.

- Referee 1
- Referee 2

(10 points)

SUPPORTING INFORMATION

3. Summary of submission **200 words**

To be written in the **third person** for use in the Awards presentation and eBook

4. Nominee's biography **300 words**

Bio should have emphasis on the nominee's participation and achievements in the construction industry

5. Authorisation Form

ALL nominees must complete, sign, and upload this form on the Awards Nomination Website

6. Any other relevant material or details

Please complete this checklist prior to submitting your nomination online. Have you:

- Completed the nomination form and submission online
 - Completed, signed, and uploaded the authorisation form
 - Ensured you are a current NAWIC member
 - Uploaded one head shot of the nominee
 - Uploaded three different photographs which are relevant to the nominee's submission
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2021 Submission Outline

Multiplex Young Achiever Award

This award recognises the dedication and excellence of an individual 30 years or younger, who is involved in the construction, property or infrastructure development industries. Assessed on significance of contribution to the construction industry, leadership potential and involvement in community affairs.

OPEN TO: An individual female member who is 30 years or younger as at 31 August 2021 and has completed their role on a project or program between March 2020 and June 2021 and who has had a significant role in the successful delivery of a project.

1. ***Provide a description of the project or program and the nominee's role in it.*** **500 words**
 This question will be judged on the complexity of the project or program and the nominee's impact on the overall outcome of the project.
 - Outline the nominee's contribution to the industry, their company and/or their project
 - Describe the nominee's involvement in community and industry activities**(10 points)**

2. ***Describe a challenge overcome or improvement initiated which has changed the outcome of the project.*** **500 words**
 This question will be judged on the impact of the change, taking into the consideration client requirements and any constraints imposed.
 - Describe the complexity of the challenge and improvements made
 - Nominee's adaptability to constraints
 - Consideration of transferability (e.g. to other projects and tasks etc)**(10 points)**

3. ***Demonstrate how the nominee has acted as a leader.*** **600 words**
 - Identify the challenges the nominee has had to overcome and how they were addressed
 - Describe the nominee's ability to respond to changing conditions on a project
 - What example has the nominee set for others in the same area of work**(10 points)**

SUPPORTING INFORMATION

4. ***Summary of submission*** **200 words**
 To be written in the **third person** for use in the Awards presentation and eBook

5. ***Nominee's biography*** **300 words**
 Bio should have emphasis on the nominee's participation and achievements in the construction industry

6. ***Authorisation Form***
 ALL nominees must complete, sign, and upload this form on the Awards Nomination Website

7. ***Any other relevant material or details***

Please complete this checklist prior to submitting a nomination online. Have you:

- Completed the nomination form and submission online
- Completed, signed, and uploaded the authorisation form
- Ensured you are a current NAWIC member
- Uploaded one head shot of the nominee
- Uploaded three different photographs which are relevant to the nominee's submission

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2021 Submission Outline

Acciona Student, Apprentice or Trainee Award

This award recognises the achievement of a student currently studying at an educational institution. The successful student, apprentice or trainee will be presented with a cheque for \$1,000.

OPEN TO: Individual women who are currently enrolled in a construction industry-related course e.g. architect, interior design, engineering (civil, electrical, mechanical), landscape architect, project management, construction management.

- 1. Nominee's biography.** **800 words**
This should include:
 - Education, including certified academic results if any
 - Relevant work history**(5 points)**
- 2. Outline the nominee's general interests and involvement with community activities.** **400 words**
(5 points)
- 3. Provide the following information:** **600 words**
 - Name of your educational institution and details of course being undertaken
 - Details of your coursework
 - Highlights in your chosen field
 - Work experience
 - Describe the challenges you have encountered in your field and how you overcame them
 - What are your goals and aspirations in your career and community or other
 - Describe in what way you show dedication in your chosen field and the construction industry**(10 points)**
- 4. Provide written references.**
Please provide two written references one of which is to be academic.
 - Referee 1
 - Referee 2**(10 points)**

SUPPORTING INFORMATION

- 5. Summary of submission** **200 words**
To be written in the **third person** for use in the Awards presentation and eBook
- 6. Authorisation Form**
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- 7. Any other relevant material or details**

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How to Nominate

1. All nominations must be submitted online at <https://crystalvision.awardsplatform.com>.
2. Nominees must register themselves by completing all the required fields.
3. Select "Start an Entry".
4. Nominees must read and agree to be bound by the NAWIC Terms and Conditions of Nomination.
5. Nominees must select the state and category for their nomination.
6. Nominees must complete the online submission, within the word count specified for each assessment criteria.
7. Nominees must ensure that all relevant attachments, references, and photographs are attached before submitting the entry.
8. Nominees may make additions or changes up until the closing date.

ALL NOMINEES MUST BE CURRENT NAWIC MEMBERS:

https://www.nawic.com.au/Web/Membership/Web/Membership/Become_a_Member

Key Dates

Nominations Open:	Friday 2 July 2021
Nominations Close:	Friday 6 August at 5:00 pm
Awards Presentation Dinner:	Friday 12 November 2021

Nomination Enquiries

National Association of Women in Construction – Victorian Awards
Amanda Dale, ADvent Event Management E: amanda@adem.com.au T: 0407 527 522

Event Enquiries

Amanda Dale, ADvent Event Management E: amanda@adem.com.au T: 0407 527 522

Tips for Preparing a Nomination

1. Make sure the nomination directly addresses all the award criteria.
2. If possible, include written references from clients or colleagues of the nominee outlining how the nominee has satisfied the award criteria.
3. Make sure that the nomination is personal and refers to the nominee's achievements rather than the organisation's achievements. Make it clear to the judges how the nominee contributed to the achievements.
4. Proofread your nomination at least twice and better still have a colleague proofread it also. There is nothing more distracting than typos and spelling mistakes.
5. Start your nomination as soon as you can. You may save the nomination and amend it as many times as you wish right up until the closing date.
6. Aim to submit your nomination well in advance of the closing date to avoid unexpected delays.



Authorisation Form

Section 1: Confirm Award Category

- Crystal Vision Award
- Businesswoman Award
- Building and Construction Award
- Design Award
- Communication, Stakeholder and Media Management Award
- Safety Award
- Emerging Leader Award
- Young Achiever Award
- Student, Apprentice or Trainee Award

Section 2: Nominee Declaration

I acknowledge and confirm:

- All information set out in my nomination is true and correct
- I will be bound by the Conditions of Entry
- I understand the judges' decision is final, and no correspondence or discussion will be entered into
- I understand information and images provided as part of my submission may be used for promotional material at and/or following the awards. This includes but is not limited to big screen visual presentations on awards night, website marketing, publications and social media.
- I agree to the discretion of NAWIC

Name: _____

Signed: _____ **Date:** _____

Section 3: Company Declaration

I/we acknowledge and confirm:

- All information set out in my nomination is true and correct
- I/we will be bound by the Conditions of Entry
- I/we understand the judges' decision is final, and no correspondence or discussion will be entered into
- I/we understand information and images provided as part of my submission may be used for promotional material at and/or following the awards. This includes but is not limited to website marketing, publications and social media.
- I/we agree to the discretion of NAWIC

Company: _____

Name: _____

Office/Position: _____

Signed: _____ **Date:** _____



Terms & Conditions of Entry

1. All nominations must comply with the rules stated on the online awards nomination website.
2. With the exception of the Crystal Vision, only individuals may be nominated for an award. An individual may be nominated on behalf of a group of people. Organisations may be nominated for the Crystal Vision.
3. Individual nominees must usually reside in Victoria. Organisations nominated for the Crystal Vision Award must have an operational unit in Victoria.
4. You must be a current member of NAWIC to nominate or be nominated for an award.
5. Nominees may be self-nominated or nominated by another person. (If nominating another person, it is recommended that their endorsement is obtained for privacy reasons).
6. Nominees may enter more than one award category.
7. Nominations are encouraged from both the public and private sectors who are employed by small, medium or large organisations or those who are self-employed. Nominees will be assessed primarily by reference to their own achievements (i.e. their contribution to a project).
8. Nominees should address all the selection criteria described in the nomination form and submission document and may provide further information if it is relevant to their submission.
9. Nominees should be prepared to attend an interview and site inspection with the judges if required, regardless of which category has been entered. This will enable the nominees to demonstrate to the judges any unique or outstanding features of their work and to explain any other relevant matters.
10. All winners are encouraged to attend at least two additional NAWIC events in your state during the financial year.
11. The Crystal Vision Award winner in each state may be expected to speak at least once at a NAWIC event in their state.
12. All nominees are encouraged to attend the Awards Presentation Dinner.
13. NAWIC reserves the right to use any entry in the Awards for promotional and marketing purposes. NAWIC will use its best endeavours to avoid, but will not be responsible for, any error, omission or misrepresentation made in such case.
14. Nominees are requested to consent to their contact details being provided to NAWIC's public relations consultants for the purpose of any Awards-related or general public relations activities (e.g. newspaper articles, television or radio appearances, etc.).
15. The judges' reserve the right to request further information and documentation from a nominee if required.
16. The judges' reserve the right to determine the eligibility or otherwise of each nomination.
17. The judges' reserve the right to consider a nominee from any other award category regardless of whether the nomination has been submitted for that award.
18. Winning entries from past NAWIC Awards may not be resubmitted, however, previous entries that did not win may be resubmitted providing the nomination complies with the criteria listed for each category.
19. NAWIC reserves the right to extend the final date of entry submission, or at its discretion provide extensions to one or more nominees. NAWIC is under no obligation to provide an extension to all nominees or publish any extension.

Judging Process

1. Each category will to be judged by a panel of at least 3 senior professionals from construction or construction-related organisations.
2. There is one Award for Excellence in each category. The judging panel may decide not to present an Award in a particular category. In some circumstances there may be a Commendation in addition to or instead of an Award.
3. The judges' decision is final, and no correspondence or discussion will be entered into.
4. The various panels have been carefully constituted to ensure that no conflict of interest exists or is seen to exist.
5. Compliance with the entry requirements is taken into consideration by the judges. Failure to comply with the entry requirements may result in disqualification.
6. The judges may request further information and/or documentation from a nominee if necessary, to fully consider the submission.
7. If the judges do not consider that a person nominated in a particular category meets a standard sufficient to warrant the presentation of an award, the judges are not bound to give an award in that category.